Privacy Policy - 2019 Member's 'WHAT IF' Booking Form Coral Challenge Cup Final 2019

What will the forms be used for?

The 'Member's 'WHAT IF' Booking Form Coral Challenge Cup Final 2019' will be used only to process booking(s) by 2019 Members for the 2019 Coral Challenge Cup Final, should Saints qualify.

How long will the data be retained for?

The data will only be held up until its requirement to be processed via our ticketing system in the event of qualification for the final. Should we fail to qualify it will be immediately and securely destroyed. If we qualify, the data will be held in line with our Privacy Policy viewable here [https://www.saintsrlfc.com/privacy-policy/]

In line with our Privacy Policy, we will only process your data in a fair, lawful and transparent way.

This means that data will only be processed if it has been consented to by the customer as part of a business transaction or if processing is necessary for the purposes of our *legitimate interests*.

We will only collect data required for the purpose of this interest and only use it for the purposes stated. We will not collect unnecessary or unwarranted personal data that is not required for us to perform our business functions.

We are firmly committed to data security. Your data will only be processed in a manner that ensures appropriate security of this data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage.

When customers place orders via the Saints websites, we use or offer the use of a secure server. The secure server software encrypts all information before it is sent to us. We take steps to guard against unauthorised access to customer data and have security procedures in place to protect our paperbased systems and computerised databases from loss and misuse. We only allow access to them when it is absolutely necessary, and then under strict guidelines as to what use may be made of the personal information contained within them.

If you wish to contact us about our Privacy Policy please either: telephone the Club CRM Manager on 01744 455 050 or email <u>info@saintsrlfc.com</u>